

The Special Meeting of the Homer Town Board was held at the Town Hall located in the Village of Homer, on Wednesday August 20, 2025, in the town boardroom, with Supervisor Park presiding.

Members Present:

Supervisor, Michael R. Park,
Deputy Supervisor, Barry E. Warren
Councilmember, Sarah E. Head
Councilmember, Caleb J. Leach
Councilmember, Kevin M. Williams

Others Present: Deputy Town Clerk, Brooke L. Poli; Attendees: Tim Malchak and Sydney Lee from Cortland Standard.

Supervisor Park called the meeting to order at 6:30 p.m. and opened with the pledge of allegiance and opened the meeting for privilege of the floor. No comments were made.

Supervisor Park stated he received Town Clerk Hill's formal resignation letter on Friday, August 15th, 2025, and read the letter to the town board. Her resignation

On motion by Councilmember Head, seconded by Councilmember Leach, to receive and file Town Clerk Heather Hill's resignation letter. All voting Aye, the motion carried.

Supervisor Park read the below resolution and a vote was determined.

RESOLUTION #8 RESOLUTION OF THE TOWN BOARD OF THE TOWN OF HOMER RECEIVING AND FILING RESIGNATION OF TOWN CLERK/TAX COLLECTOR/REGISTRAR AND APPOINTING SUCCESSOR

Motion by Councilmember Williams

Seconded by Councilmember Leach

VOTES: AYE- Park, Warren, Williams, Leach, Head; NAY-

WHEREAS, the Town Board of the Town of Homer has received a written letter of resignation from Heather Hill, duly appointed Town Clerk, Tax Collector, and Registrar dated August 15, 2025, and made effective as of 12:00PM on September 5, 2025; and

WHEREAS, the Town Board acknowledges and accepts said resignation with great appreciation for her service to the Town; and

WHEREAS, it is necessary to ensure continuity in the essential functions of the Office of the Town Clerk, Tax Collector, and Registrar; and

WHEREAS, the current Deputy Town Clerk, Brooke Poli, is duly qualified and available to assume the responsibilities of Town Clerk, Tax Collector, and Registrar;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Homer hereby receives and files the resignation of Heather Hill, Town Clerk, Tax Collector, and Registrar effective September 5, 2025, at 12:00PM; and

BE IT FURTHER RESOLVED, that effective as of 12:01PM on September 5, 2025, Brooke Poli is hereby appointed as Town Clerk, Tax Collector, and Registrar for the Town of Homer, to

serve pursuant to the local Town Law of the Town of Homer and applicable regulations of the County of Cortland and State of New York; and

BE IT FURTHER RESOLVED, that the Town Board is hereby authorized to begin the process to recruit and appoint a new Deputy Town Clerk to ensure continued operational coverage and service to the public; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be entered into the official minutes of the Town Board.

Supervisor Park ceremonially swore Brooke Poli as the new town clerk, effective 12:01 p.m. September 5, 2025.

As there was no further business, the meeting adjourned at 8:31 p.m.

Respectfully Submitted,
Brooke L. Poli