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Town Department Plan

Item	Information	Type of Action	Decision Made	Assignment / Follow Through	Time Schedule
Town Justice Judge Sullivan	Review 1st Quarter			Kevin Williams & Mike Park	1st week of April
Explore Bookkeeping Software Program	Edmunds Gov Tech, Williams Law Book QuickBooks -etc.			Sarah Head, Clerks, & Mike Park	Need finalized by September
Assessor Dept Review	Review with Homer, Virgil ,City of Cortland			Mike Park, Jereme Stiles, Scott Steve, & Kevin Williams	4th week of March
Update & Develop Agreements with Village	Building /Shared Service			Mike & Attorney	Complete by May
Compressive Plan	Waiting on State				
Building Maintenance Protocols	Develop Manual			Brandon Brown & Mike Park	Finalized by Augusts