

The regular meeting of the Homer Town Board was held at the town hall located in the Village of Homer, on Wednesday, July 8, 2026, in the town conference room, with Supervisor Park presiding.

Members Present:

Supervisor, Michael R. Park,
Deputy Supervisor, Caleb J. Leach
Councilmember, Branden M. Brown
Councilmember, Sarah E. Head
Councilmember, Kevin M. Williams

Others Present: Town Clerk, Brooke L. Poli; Deputy Town Clerk, Lindsey VanHubert; Highway Superintendent, Kyle Bean; Attorney to the Town, Dan Ellis II; Village Mayor, Patrick Clune. Attendees: Tim Malchak, Michael Broughton,

Supervisor Park called the regular meeting to order at 6:30 p.m. and opened with the pledge of allegiance.

MONTHLY MEETING MINUTES

Councilmember Head made a motion, seconded by Deputy Supervisor Leach to approve the Draft Regular Town Board Meeting minutes of June 10, 2026. All voting aye, the motion carried. **RESOLVED: to approve the Draft Regular Town Board Meeting Minutes of June 10, 2026.**

MONTHLY BILL PAY

General bills were approved as audited by Councilmember Head, motioned by Deputy Councilmember Head, to approve the general fund vouchers for payment, seconded by Councilmember Brown. All voting aye, the motion carried. **RESOLVED: That General Fund, abstract #7 of 2026, vouchers #205 through #246 totaling \$127,221.41 were approved for payment.**

Highway bills were approved as audited by Deputy Supervisor Leach, motioned by Deputy Supervisor Leach, to approve highway fund vouchers for payment, seconded by Councilmember Head. All voting aye, the motion carried: **RESOLVED: that Highway Fund, abstract #7 of 2026, vouchers #79 through #92 all totaling \$266,386.81 were approved for payment.**

Councilmember Williams made a motion, seconded by Councilmember Brown, to approve and pay Daniel J Ellis II, voucher #10 in the amount of \$967.00. All voting aye, the motion carried. **RESOLVED: to approve and pay Daniel J Ellis II, voucher #10 in the amount of \$967.00.**

WRITTEN DEPARTMENT REPORTS

Councilmember Head made a motion, seconded by Deputy Supervisor Leach, to receive and file the following monthly June reports as presented:

1. Town Clerk- June 2026
2. Dog Control Officer-June 2026
3. Highway Superintendent- June 2026
4. Fire Chief- June 2026

All voting Aye, the motion carried.

PRIVILEGE OF THE FLOOR

Village Mayor Patrick Clune informed the town board that Holiday in Homer will be held on July 18th and future events include Brockway Truck Show and Magic on Main. No further updates were given.

A resident acknowledged the new improvements on town's website and requested documents for town board meeting be made more available and Councilmember Williams

requested future clarity on procedure to audit invoices from Homer Iron Works and discussion occurred on the process.

AGENDA ITEMS

Superintendent Bean updated the highway department has been working on the facility, grounds, and equipment maintenance are ongoing and significant progress was reported. There has been a heavy focus on road maintenance and repairs to Hatfield, Creal, Caraway, and Sessions Roads. It was also reported that oil and stonework have been completed 10 miles out of 50 miles. There also has been inter-town cooperation providing mutual aid between towns via shared truck resources for road improvements.

Supervisor Park updated the speed cameras that have arrived and will be mounted on a trailer. The device is solar and battery powered which can report vehicles speed and volumes and integrate with cell phones/computers, which will provide efficient data to the town.

The town board reviewed administrative procedures for qualifications, compensation, duties, responsibilities, and requirements for planning and zoning board members.

On motion by Deputy Supervisor Leach, seconded by Councilmember Williams, to approve and adopt the proposed Planning Board qualifications and responsibility procedure outline and to receive and file. All voting aye, the motion carried. **RESOLVED: to approve and adopt the proposed Planning Board qualifications and responsibility procedure outline and to receive and file.**

On motion by Councilmember Williams, seconded by Councilmember Brown, to approve and adopt the proposed Zoning Board of Appeals qualifications and responsibility procedure outline and to receive and file. All voting aye, the motion carried. **RESOLVED: to approve and adopt the proposed Zoning Board of Appeals qualifications and responsibility procedure outline and to receive and file.**

On motion by Councilmember Williams, seconded by Deputy Supervisor Leach, to receive and file Chris Mauler's resignation from the Zoning Board of Appeals and to authorize the supervisor to appoint Jean Swisher to the Zoning Board of Appeals. All voting aye, the motion carried. **RESOLVED: to receive and file Chris Mauler's resignation from the Zoning Board of Appeals and to authorize the supervisor to appoint Jean Swisher to the Zoning Board of Appeals.**

Attorney Ellis updated on a few items including the approval for the construction to begin for the Houghton Hill Solar project and started mobilization and they intend to be completed by the spring of 2027. He also reported that the Homer Solar project is still on track to start construction in the fall of 2026, and the road agreement needs to be finalized.

Town clerk Poli reported on the NYSLRS Standard Workday and Reporting Resolution for Elected and Appointed Officials. An end of season tax collection report was also reviewed and submitted to the town board.

On motion by Councilmember Head, seconded by Councilmember Brown, to approve the NYSLRS Standard Workday and Reporting Resolution for Elected and Appointed Officials. All voting aye, the motion carried. **RESOLVED: to approve the NYSLRS Standard Workday and Reporting Resolution for Elected and Appointed Officials.**

On motion by Councilmember Williams, seconded by Councilmember Brown, to receive and file the end of season tax collection report for the 2026 tax season. All voting aye, the motion carried. **RESOLVED: to receive and file the end of season tax collection report for the 2026 tax season.**

There was discussion on receiving one bid for the renovations on the cupola at the town hall and recommendations were made to collect bids at another time of year.

On motion by Councilmember Williams, seconded by Councilmember Williams, to reject the submitted bid for the renovations to the town hall cupola and to send out for rebids. All

voting aye, the motion carried. **RESOLVED: to reject any submitted bids for the renovations to the town hall cupola and to send out for rebids.**

Supervisor Park stated they had received all items ordered for the new conference room and a few items remained to be set up for the room to be completed.

Councilmember Williams made a motion to go into executive session at 7:13 pm to discuss potential litigation and a contractual issue.

Supervisor Park made the motion to come out of executive session at 7:45 pm. The regular meeting resumed at 7:45 pm. No action was taken following the executive session.

As there was no further business, the meeting adjourned at 7:45 pm.

Respectfully Submitted,
Brooke L. Poli

DRAFT